

**RAINBOW VALLEY WATER DISTRICT
BOARD OF DIRECTORS MEETING**

March 11, 2025
Woodland Park Library, Woodland Park, CO 80863

Rick Ritchie called the meeting to order at 4:03 pm. Members present: Rick, Dominick, Brian, Helen & Kirt. Eric & Tanner were also present.

A motion was made by Dominick, 2nd by Brian to approve the minutes of the February meeting. The motion carried. Tanner had no further update as to when we might receive first draft of the agreement from their attorney.

Operations: Eric advised us that both trucks need to have a monthly water sample taken, even if one has not been used. The heat line for the transfer pipe is scheduled for install with John Datka on 3/12. A chlorine tester has been ordered to calibrate the handheld tester. During the last 24 hours the turbidity level has been high but not out of spec. We have been advised that our audit of the plant sanitation will be April 3rd. Our ORC and plant ops manager need to be present for that. Before then the flock should be cleaned from the storage tanks and Rick will call tomorrow to schedule the cleaning of the clear well. Rick will update the SOP as well. There was discussion of the Valew warranty issue and the flimsy attachment of the fender and mudflaps on the new truck. We would like them updated but do not want to invalidate the warranty in the process. The turbo has been installed and the clutch adjusted in the 2005 truck. Eric said there is little to no adjustment left in the clutch and that the estimate for a clutch replacement from McCandless would be about \$4400. He also advised us that Cummings requires a fuel filter replacement with each oil and filter change in order to keep the warranty valid. Dominick made a motion, 2nd by Kirt that we send the truck to McCandless to do the brake repair. The motion carried. The lakes are full and we are in priority. We can produce a max 30,000 gal of treated water daily but could also store both trucks full if a big delivery day is anticipated.

The finances were reviewed. The amount for insurance seems out of line so that check will be held until it is reviewed with Diana. Kirt made the motion to approve payments of the rest of the current accounts, 2nd by Brian, which then carried.

Rick presented his research regarding a DOLA temporary mil increase. It may be viable for either a 2025 or 2026 increase. However, Rick's initial contact with our attorney raised a number of questions. A motion was made by Rick, 2nd by Kirt that Rick continue discussions with the attorney in hopes of gaining clarity as to how to proceed. The proper procedures needed before a water rate increase could be approved was discussed and board will move forward with notifications and a public meeting with the goal of the proposed changes to go into effect June 1, 2025. Diana is contacting our attorney to specify what items we will do ourselves in order to keep our legal services at a minimum.

Rick made a motion that we enter into executive session to discuss personnel matters. Brian 2nd the motion, which passed. Executive session began at 5:40pm. The executive session ended with a motion to adjourn made by Helen, 2nd by Kirt. Motion carried and the meeting adjourned at 5:57pm.

SPECIAL MEETING OF RAINBOW VALLEY WATER DISTRICT BOARD

Held Sunday, March 23, 2025 at
Kirt Carpenter residence in Rainbow Valley

Meeting was called to order n at 3:05 pm by president Rick Ritchie for the purpose of approving the exempt from audit resolution and for a staffing discussion to be held during an executive session. Board members present were Rick, Helen, Kirt and Brian. Dominick had an excused absence.

A motion to approve the resolution as presented for our exemption from audit was made by Helen, 2nd by Kirt. Motion passed and the resolution was signed, ready for submission.

Rick made the motion that we go into executive session, 2nd by Kirt. Motion carried and executive session began at 3:11pm. Executive session closed at 4:10pm.

A review of some bookkeeping procedures were the subject of discussion as well as some follow up regarding the importance of accounting for receipts. Helen advised us that she had submitted some receipts for safety items purchased in the past for a 50% reimbursement through our liability insurance carrier. She suggested that we use those funds for future safety related purchases, which would also be eligible for the refund. This would allow us to take advantage of our allotted safety grants, which we have previously not used. We also briefly discussed the failure to have specifications of the water delivery system of the new truck approved before the new truck was ordered, although said requirement was noted as an observation in the 2022 inspection report. Jon has requested that we not use the new truck until this oversight has been corrected. He and Rick are working on the submission for approval to the appropriate authority.

Rick made the motion to adjourn, 2nd by Kirt. The motion passed and the meeting adjourned at 4:30pm.

.